

To: The College Community

From: David Sears, Sr. Vice President for Advancement and Community Engagement

Subject: College Hosts/Mentors Needed for Summer Career Development Experience for High School Students (Summer R.I.S.E.)

Date: April 17, 2019

Montgomery College will be participating in the county's Summer R.I.S.E. (Real Interesting Summer Experience) program, and we are looking for offices willing to host/mentor students this summer in a career development experience.

Summer R.I.S.E. is a program led by Montgomery County Public Schools (MCPS) in partnership with businesses, government agencies, and nonprofits that provides rising MCPS high school juniors and seniors with enriching, summer career-learning experiences.

The Summer R.I.S.E. program will provide employers with an opportunity to experience students' enthusiasm, creativity, and innovative ideas; it will cultivate a talent pipeline for high-paying, high-demand jobs; it will offer experiential career-based learning opportunities; it will introduce students to career options; and it will teach students the importance of professional skills. Students will earn stipends via MCPS.

Summer R.I.S.E. is a three-week, 60-hour program for rising MCPS juniors and seniors. Students participate 20 hours per week in a career-based learning opportunity from **July 8 – July 26, 2019**. Staff and offices can share a student in order to make it more manageable for your schedule and to provide the students more career learning exposure. Each host/mentor will teach students about your office at Montgomery College and how it functions which will help students learn about careers within the organization. The experience exposes students to career field options and provides students with advice from adults in careers they may want to consider. Students will learn professional skills that can be transferred to multiple employment environments. MCPS may be able to also match hosts/mentors with students who speak another language!

After your office is matched with a student(s), program staff will provide you with the contact information. You will have the flexibility to coordinate schedules directly with the students (flexible schedule 7am-6pm). **Please note that, given the ages of the participants, the College's protection of minors' policy applies.**

The program's **Host/Mentor Presentation document (PDF) and flyer are included.** Offices need to obtain approval from their administrator in order to act as an intern supervisor.

Please contact **Enas Elhanafi**, if you have questions or would like to participate in this program at enas.elhanafi@montgomerycollege.edu or 240-863-1708.

Considerations for the Protection of Minors on Campus

Any office agreeing to host/mentor an intern must assure that the employee who will supervise the intern has completed CJIS background screening, which is initiated by fingerprinting. If an employee has already gone through the process, it does not need to be repeated. Additional individuals in the office may need to complete CJIS fingerprinting if they will have direct, unsupervised contact with the minor.

Any employee who supervises an intern must also complete the College's online training on identifying and responding to child maltreatment. This is available through MC Learns.

The employee supervisor must plan to not be on leave during the period of July 8–26, and must understand and observe the College's behavioral expectation related to the "Rule of Three." This means that, at no time, would an adult be alone in a private area with a minor. A third person must always be present.

Minors are not permitted on construction sites, in maintenance facilities, or other areas where their presence constitutes a danger to themselves or others.

Thank you for considering this program, which will help high school students broaden their career understanding and introduce them to Montgomery College as well.